

**Saint Joseph's Preparatory School
Enrollment Contract and Registration Information
2009-2010 Academic Year**

ENROLLMENT CONTRACT

STUDENT 1: _____ GRADE FOR '09-'10: _____ BIRTH DATE: ___/___/___
 STUDENT 2: _____ GRADE FOR '09-'10: _____ BIRTH DATE: ___/___/___
 STUDENT 3: _____ GRADE FOR '09-'10: _____ BIRTH DATE: ___/___/___
 ADDRESS: _____

MOTHER: E-MAIL: _____ OTHER PHONE: (____) _____
 FATHER: E-MAIL: _____ OTHER PHONE: (____) _____

Please enroll our son in Saint Joseph's Preparatory School (the Prep) for the 2009-2010 academic year. We agree to be bound by the terms and conditions set forth below:

DEPOSIT: Payment in full of a non-refundable deposit of **\$1,000.00** or a completed TMS enrollment application must accompany this signed contract and be returned to the Prep by the due date in order to reserve a place for your son in the grade specified above. The enrollment deposit, which is a portion of the total tuition, will appear as a separate credit against the tuition on your account statement. **If no payment plan is selected on the reverse side of this contract, tuition will be billed under the semi-annual payment plan.**

TUITION OBLIGATION: We agree that our obligation to pay the tuition and charges for each student for the full academic year is unconditional. **If a student has been enrolled and written notice of withdrawal has not been received within one month after the start of the semester, the tuition charge for the entire semester will be due without any deduction for withdrawal, absence, suspension or dismissal, whether voluntary or involuntary.** The Prep reserves the right to dismiss or suspend a student if, in the sole judgment of the appropriate school authorities, such action is deemed in the best interest of the school.

We acknowledge that, if all financial obligations have not been satisfied, the Prep reserves the right to bar further attendance of classes or participation in activities by the student, deny the taking of final examinations, withhold grades and transcripts, deny the granting of a diploma, and withhold the release of academic reports until such time as all obligations are met in full.

We understand that should the Prep choose not to enforce its available remedies, that it is not to be considered a waiver of same.

REGULATIONS: Students shall abide by all regulations as may from time to time be announced by the Prep, including but not limited to the *Student Handbook*, to achieve its aims, purposes, and mission. These regulations include standards of behavior in both the school and the community.

MEDICAL FORMS: We will return all completed medical, health, and emergency contract forms before the start of the academic year.

STATE SERVICES: We consent to the Prep's obtaining from the Commonwealth of Pennsylvania any textbooks, materials, or services which can be made available to the student under law.

OTHER TERMS: We permit the Prep to use, in whole or in part, photographs, videos, written extractions, and voice records of our son for the purpose of illustrations and publications.

Having read the information provided on both sides of this document we sign this enrollment contract accepting responsibility for it, intending to be legally bound by it.

MOTHER/GUARDIAN (PRINT NAME)

FATHER/GUARDIAN (PRINT NAME)

MOTHER/GUARDIAN (SIGNATURE)

_____/_____/_____

FATHER/GUARDIAN (SIGNATURE)

_____/_____/_____

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REGISTRATION AND PAYMENT SELECTION

STUDENT: _____

GRADE FOR '09-'10: _____

SECTION A – PARTY RESPONSIBLE FOR PAYMENT

LAST NAME, FIRST

MAILING ADDRESS (IF DIFFERENT FROM STUDENT)

CITY, STATE, ZIP

RELATIONSHIP TO STUDENT

SOCIAL SECURITY NUMBER

SECTION B – SIBLINGS: Enter the name and grade of other siblings attending Saint Joseph's Prep for the 2009-2010 academic year.

STUDENT

GRADE FOR '09-'10

SECTION C – TUITION PAYMENT PLAN: One of these payment plans must be selected.

ANNUAL

SEMI-ANNUAL

10 MONTH PLAN

ANNUAL and SEMI-ANNUAL PLANS:

- Please return \$1,000 deposit with completed Enrollment /Registration Contract to the Prep by April 30, 2009. **PLEASE MAKE CHECK PAYABLE TO ST. JOSEPH'S PREPARATORY SCHOOL.** A return envelope is enclosed for you convenience.
 - Annual: One full payment due to Saint Joseph's Prep by August 15, 2009.
 - Semi-Annual: Two equal payments due to Saint Joseph's Prep on August 15, 2009 and January 15, 2010.

10 MONTH PLAN (10 installments due May 1, 2009 through February 1, 2010 to TMS)

- Please return the following to the Prep by **April 1, 2009**. A return envelope is enclosed for you convenience.
 - Completed SJP Enrollment /Registration Contract
 - Completed TMS Monthly Enrollment Form. (Additional siblings will be enrolled per SJP Enrollment/Registration Contract, unless otherwise noted.)
 - \$45 enrollment fee per student. **PLEASE MAKE CHECK PAYABLE TO TMS.**