



# St. Joseph's Preparatory School Transfer Recommendation Form

Applicant's Name (please print full name) \_\_\_\_\_

Applicant's School \_\_\_\_\_

**Note to student and parent(s)/guardian(s):**

By completing and submitting this form, you understand and agree that the information on this form is *confidential* and intended to be read only by the Admission Committee at St. Joseph's Preparatory School. Comments on this sheet will not be disclosed to you or anyone at your request during or after the admission process. **Please fill in your name and school above and forward this recommendation form to a teacher or counselor who will complete it and mail directly to the Admission Office.**

**Note to evaluator (teacher or counselor):**

The student named above is a **transfer applicant** for admission to St. Joseph's Prep School. So that our Admission Committee can have a broader and more personal basis for consideration of admission, we would appreciate your completion of this recommendation in so far as you are able. Thank you for your time and consideration. Your remarks will remain *confidential*. **Kindly return this completed form to the Admission Office by Friday, April 30, 2010 for Spring Review and Friday, June 11, 2010 for Summer Review.**

Please mail directly to: **St. Joseph's Preparatory School  
Admission Office  
1733 Girard Avenue  
Philadelphia, PA 19130**

How long have you known this applicant and in what capacity? (Please list subject taught, including level of difficulty.)

What are the first words that come to mind that best describe this applicant?

**A. ACADEMIC QUALITIES** (Circle the rating that best describe the applicant's performance.)

|                                     | Outstanding |   | Excellent |   | Good |   | Average |   | Below Average |   | No Basis |
|-------------------------------------|-------------|---|-----------|---|------|---|---------|---|---------------|---|----------|
| 1. Academic ability                 | 10          | 9 | 8         | 7 | 6    | 5 | 4       | 3 | 2             | 1 | [ ]      |
| 2. Academic achievement             | 10          | 9 | 8         | 7 | 6    | 5 | 4       | 3 | 2             | 1 | [ ]      |
| 3. Self motivation                  | 10          | 9 | 8         | 7 | 6    | 5 | 4       | 3 | 2             | 1 | [ ]      |
| 4. Effort and drive                 | 10          | 9 | 8         | 7 | 6    | 5 | 4       | 3 | 2             | 1 | [ ]      |
| 5. Study habits                     | 10          | 9 | 8         | 7 | 6    | 5 | 4       | 3 | 2             | 1 | [ ]      |
| 6. Intellectual curiosity           | 10          | 9 | 8         | 7 | 6    | 5 | 4       | 3 | 2             | 1 | [ ]      |
| 7. Ability to work with others      | 10          | 9 | 8         | 7 | 6    | 5 | 4       | 3 | 2             | 1 | [ ]      |
| 8. Ability to work alone            | 10          | 9 | 8         | 7 | 6    | 5 | 4       | 3 | 2             | 1 | [ ]      |
| 9. Participates in discussions      | 10          | 9 | 8         | 7 | 6    | 5 | 4       | 3 | 2             | 1 | [ ]      |
| 10. Written expression of ideas     | 10          | 9 | 8         | 7 | 6    | 5 | 4       | 3 | 2             | 1 | [ ]      |
| 11. Oral expression of ideas        | 10          | 9 | 8         | 7 | 6    | 5 | 4       | 3 | 2             | 1 | [ ]      |
| 12. Uses suggestions or corrections | 10          | 9 | 8         | 7 | 6    | 5 | 4       | 3 | 2             | 1 | [ ]      |
| 13. Seeks help when needed          | 10          | 9 | 8         | 7 | 6    | 5 | 4       | 3 | 2             | 1 | [ ]      |
| 14. Concentration                   | 10          | 9 | 8         | 7 | 6    | 5 | 4       | 3 | 2             | 1 | [ ]      |



**B. PERSONAL QUALITIES** (Circle the rating that best describes the applicant's personality.)

|                                 | Outstanding |   | Excellent |   | Good |   | Average |   | Below Average |   | No Basis |
|---------------------------------|-------------|---|-----------|---|------|---|---------|---|---------------|---|----------|
| 1. Maturity                     | 10          | 9 | 8         | 7 | 6    | 5 | 4       | 3 | 2             | 1 | [ ]      |
| 2. Consideration of others      | 10          | 9 | 8         | 7 | 6    | 5 | 4       | 3 | 2             | 1 | [ ]      |
| 3. Social adjustment with peers | 10          | 9 | 8         | 7 | 6    | 5 | 4       | 3 | 2             | 1 | [ ]      |
| 4. Sense of humor               | 10          | 9 | 8         | 7 | 6    | 5 | 4       | 3 | 2             | 1 | [ ]      |
| 5. Self-confidence              | 10          | 9 | 8         | 7 | 6    | 5 | 4       | 3 | 2             | 1 | [ ]      |
| 6. Integrity                    | 10          | 9 | 8         | 7 | 6    | 5 | 4       | 3 | 2             | 1 | [ ]      |
| 7. Conduct                      | 10          | 9 | 8         | 7 | 6    | 5 | 4       | 3 | 2             | 1 | [ ]      |

**C. Circle the words that describe the student:**

|                    |                |                   |                  |
|--------------------|----------------|-------------------|------------------|
| Aggressive         | Anxious        | Articulate        | Assertive        |
| Cheerful           | Confident      | Conscientious     | Disobedient      |
| Easily discouraged | Follower       | Helpful           | Honest           |
| Influential        | Irritable      | Manipulative      | Motivated leader |
| Negative leader    | Over-protected | Passive-resistant | Perfectionist    |
| Positive leader    | Responsible    | Self-centered     | Self-disciplined |
| Shy                | Social         | Vivacious         | Well-liked       |

**D. What are the academic strengths and weaknesses of this applicant? Consider such categories as effort, curiosity, motivation, achievement in relation to potential, class participation and homework. Comments concerning writing ability, math skills or skills appropriate to your subject area will be particularly helpful.**

**E. OVERALL RATING** (Circle the rating that best describes the applicant.)

|                 | Outstanding |   | Excellent |   | Good |   | Average |   | With Reservations |   |
|-----------------|-------------|---|-----------|---|------|---|---------|---|-------------------|---|
| 1. As a student | 10          | 9 | 8         | 7 | 6    | 5 | 4       | 3 | 2                 | 1 |
| 2. As a person  | 10          | 9 | 8         | 7 | 6    | 5 | 4       | 3 | 2                 | 1 |
| 3. Overall      | 10          | 9 | 8         | 7 | 6    | 5 | 4       | 3 | 2                 | 1 |

**F. Do you have any additional information that may be helpful in our evaluation of this student?**

Evaluator's name \_\_\_\_\_ Position \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

School \_\_\_\_\_ Telephone \_\_\_\_\_ E-mail \_\_\_\_\_

School Address \_\_\_\_\_